

UNIVERSIDADE FEDERAL DE VIÇOSA
CENTRO DE CIÊNCIAS BIOLÓGICAS
DEPARTAMENTO DE ENTOMOLOGIA
PROGRAMA DE PÓS-GRADUAÇÃO EM ENTOMOLOGIA

Criteria for the Selection of Candidates for the Graduate Program in Entomology at UFV
 Regular Selection Process

Master's and Doctorate – First Academic Semester of 2026
 Public Call PPG ENT/UFV No. 03/2025

1 – PREAMBLE

1.1. The Graduate Program in Entomology (PPGENT) of the Universidade Federal de Viçosa announces the rules for the Regular Selection Process for filling vacancies in the Graduate Program in Entomology for Master's and Doctorate, for the first academic semester of 2026, based on the General Graduate Studies Public Call – <https://ppg.ufv.br/edital-geral-da-pos-graduacao/>.

1.2. Candidates approved in this selection process are expected to ethically conduct the following actions:

1.2.1. Evaluate scientific problems rationally and critically, with due consideration of the broader theoretical context;

1.2.2. Develop high-level research, starting from the identification of scientific and/or technological problems, including fundraising and resource management, conducting the research, and disseminating results through scientific articles;

1.2.3. Communicate verbally and in writing, in Portuguese and English, in a correct, clear, and concise manner;

1.2.4. Prepare to work in various fields, including research, teaching, and industry.

1.3. Information about the Program and the Selection Process can be found at: <http://www.pos.entomologia.ufv.br/> or via email: ent@ufv.br.

2 – TIMELINE

2.1. This timeline is subject to change, and any updates will be published on the Program's website under the "News" section.

Candidates are responsible for regularly checking information related to the Selection Process.

2.2. Timeline (Brasília time zone):

- 2.2.1. Applications: September 15, 2025, at 8:00 a.m. to October 23, 2025, at 11:30 p.m.
- 2.2.2. Written Exam: October 31, 2025, at 8:00 a.m.
- 2.2.3. Preliminary result of the Written Exam: From November 10, 2025 (appeals accepted up to 24 hours after publication of results).
- 2.2.4. Oral Examination: November 17 to 28, 2025 – dates and times to be announced.
- 2.2.5. Preliminary final result: From December 3, 2025 (appeals accepted up to 24 hours after publication of results – excludes review of the Written Exam).
- 2.2.6. Final result: From December 10, 2025.
- 2.2.7. Enrollment: March 5, 2026.

2.3. Appeals: must be sent by email to ent@ufv.br, clearly and objectively explaining the reasons and justifications for reconsideration, within 24 hours after the publication of preliminary results.

3 – APPLICATION

3.1. The Regular Selection Process is open to Brazilian and foreign candidates who have completed a full undergraduate course, whose profile meets the requirement specified in item 1.2 of this notice.

3.1.1. Master's Degree – Candidates who have completed or are in the final stages of completing their undergraduate course. If selected, enrollment will only be allowed upon graduation completion.

3.1.2. Doctorate Degree – Candidates who have completed or are in the final stages of completing a Master's degree. If selected, enrollment will only be allowed upon defense of their dissertation.

3.2. Applications must be submitted through: <https://www.gps.ufv.br/>

3.3. At the time of application, the candidate must select one enrollment modality:

3.3.1. Open Competition (General Category).

3.3.2. Affirmative Action Quotas (UFV CEPE Resolution 08/2019).

For requirements and conditions, refer to the General Graduate Studies Public Call.

4 – NUMBER OF POSITIONS

Course	General Category	Affirmative Action	Total
Master's	7	2	9
Doctorate	3	-	3

4.1. The number of scholarships available depends on allocation by funding agencies (CAPES, CNPq, or FAPEMIG) and may vary from what is stated in this notice.

5 – APPLICATION DOCUMENTS

5.1. Required documents for application:

5.1.1. Recent 3x4 photo;

5.1.2. Birth or marriage certificate, identity card, voter registration card, and CPF (Brazilian Individual Taxpayer Registry);

5.1.3. Proof of military service (for Brazilian male candidates);

5.1.4.

- Master's: Undergraduate diploma or proof of graduation completion, or a declaration of expected graduation by the enrollment date at UFV.
- Doctorate: Undergraduate diploma and Master's diploma, or declaration of dissertation defense scheduled before the enrollment date at UFV.
- 5.1.5.
- Master's: Undergraduate transcript, clearly stating the grading system.
- Doctorate: Undergraduate and Master's transcripts, clearly stating the grading system.
- 5.1.6. Lattes Curriculum registered on the Lattes Platform: <http://lattes.cnpq.br>;
- 5.1.7. Summary Curriculum (Curriculum Evaluation Sheet):
<http://www.pos.entomologia.ufv.br/selecao/inscricao/>;
- 5.1.8. Single PDF file containing all certificates and documents supporting the Summary Curriculum, organized exactly in the same order as listed in the evaluation sheet. Files not following this order will not be considered.
- 5.1.9. Work Plan – mandatory for Doctorate candidates only ([template here](#)).

5.2. The foreign applicant residing abroad must pay the application fee by means of wire transfer: R\$ 116,00 SWIFT: BRASBRRJBE (No need to inform bank account number) IBAN: BR4500000000004280003330010C1 BANK: Banco do Brasil S/A Institution: Federal University of Viçosa Address: Av. P.H. Rolfs, s/n - University Campus - Viçosa-MG, ZIP Code 36570-900

5.3. Optionally, up to three Letters of Recommendation may be submitted (form available at: http://www.ppg.ufv.br/?page_id=258), completed by individuals associated with the candidate's academic or professional background.

- These letters must be confidential and submitted directly by the evaluator, in PDF format, by email to ent@ufv.br, no later than October 23, 2025.

5.5. Only candidates who provide all required documents by the deadline specified in Section 2 will have their applications approved.

5.6. The candidate is solely responsible for the truthfulness of all submitted information and documents.

5.7. By applying, the candidate acknowledges and agrees to the criteria established by the Coordinating Committee of the Graduate Program in Entomology at UFV.

6 – EVALUATION

6.1. For both Master's and Doctorate, the selection process will consist of three steps:

- Written Exam (eliminary stage);
- Curriculum and Transcript Evaluation;
- Oral Examination (eliminary stage).

6.2. Written Exam: interpretation of a scientific article in English (example available at: <http://www.pos.entomologia.ufv.br/selecao/>).

6.2.1. The exam will be the same for both levels and conducted via Google Forms, starting at 8:00 a.m. and closing at 11:30 a.m. (Brasília time). Instructions will be emailed to candidates with confirmed applications.

6.2.2. Scores will range from 0.0 to 10.0 points.
Candidates scoring below 5.0 will be eliminated.

6.3. Curriculum and Transcript Evaluation: Based on the information provided in the Summary Curriculum form submitted during the application. Failure to submit this form will result in a zero score for this stage.

6.4. Oral Examination: Candidates approved in the Written Exam will be invited to this stage.

6.4.1. Conducted via Google Meet. Date, time, and access link will be sent by email.
The session will be recorded, though candidates may choose not to have their image recorded.

6.4.2. Scores will range from 0.0 to 10.0 points.
Candidates scoring below 5.0 will be eliminated.

6.4.3. This stage will assess technical and scientific abilities, as well as vocational aptitude for the program.

7 – FINAL CLASSIFICATION

7.1. The final score will be the weighted average of all three stages:

- Written Exam – Weight 1.0
- Curriculum and Transcript Evaluation – Weight 1.0
- Oral Examination – Weight 1.0

7.2. Candidates will be ranked in descending order of their final scores.

7.3. Tie-breaking criteria: In the event of a tie, the following criteria will be applied, in order:

- 7.3.1. Highest Written Exam score;
- 7.3.2. Highest Oral Examination score;

- 7.3.3. Highest Curriculum and Transcript score;
- 7.3.4. If the tie persists, the older candidate will have priority.

7.4. If approved candidates withdraw, the Coordinating Committee may call other candidates in ranking order to fill the remaining vacancies.

8 – FINAL PROVISIONS

8.1. Candidates will be disqualified and excluded from the selection process if they:

- 8.1.1. Fail to submit all required documentation within the stipulated deadlines and conditions;

- 8.1.2. Provide false declarations and/or documents, or use fraudulent means during any stage of the process;

- 8.1.3. Fail to confirm their participation in the Program by the specified date, if selected.

8.2. Approved candidates must keep their contact information updated.

8.3. Any cases not covered in this document will be resolved by the Coordinating Committee of PPAGENT, in accordance with the Program Regulations and the General Graduate Studies Regulations of UFV.

Viçosa, MG, September 11, 2025

Coordinating Committee of PPAGENT
Department of Entomology – Federal University of Viçosa