

REGULATIONS OF THE POSTGRADUATE PROGRAM IN ENTOMOLOGY/UFV

CHAPTER I

Aims and General Organization

Article. 1 – The Postgraduate Program in Entomology (herein called “Program”) aims to develop human resources capable of undertaking activities in research, higher education, technological development and extension in the field of Entomology, at Master's and Doctorate levels.

Art. 2 – The organization and operation of the Program comply with the general Postgraduate Regulations at UFV (herein called Postgraduate Regulations) and the Internal Regulations of the Postgraduate Program in Entomology (herein called “Internal Regulations”).

Art. 3 – Masters and Doctorate programs will have maximum durations of 24 and 48 months, respectively. A grade “N” (non-satisfactory) will be assigned to each semester that exceeds these durations.

Art. 4 – To obtain the title of Master or Doctor, it is necessary to complete at least the minimum number of credits required in the Postgraduate Regulations.

CHAPTER II

Guidance and Accreditation

Art. 5 – The Coordinating Committee will appoint a supervisor for each student by the end of the first semester, matching the interests of the student with those of the possible supervisor and with those of the Program.

Art. 6 – The supervisor can supervise a maximum of eight students (Master's and Doctorate) with a scholarship from the Program per year. In exceptional circumstances, it may be possible to supervise between nine and 12 students, but only with appropriate justification and approval by the Coordinating Committee.

Art. 7 – To be accredited, a candidate supervisor must meet the requirements of the Postgraduate Regulations in addition to the following criteria:

I – To have relevant scientific production consistent with the profile of the Program at the highest CAPES rating;

II – To teach regular annual courses at undergraduate and graduate levels;

III – To submit to the Coordinating Committee an Analytical Program of a regular course in English and

IV – To coordinate at least one funded grant or provide evidence of available resources for conducting the students' research.

Art. 8 – Accreditation will be valid according to the periodicity of the CAPES evaluation or according to the maximum time stipulated in the Postgraduate Regulations.

Art. 9 – Supervisors who do not meet the minimum criteria for scientific production may not receive new students until they reach a minimum production level reassessed by the Coordinating Committee.

CHAPTER III

Scholarships

Art. 10 – The suspension of enrollment will result in the immediate suspension of the scholarship.

Art. 11 – The scholarship may be canceled in the case of insufficient performance, as well as for disciplinary reasons or misconduct at the discretion of the Advisory Committee or Coordinating Committee, without compensation.

Art. 12 – It is the responsibility of the student who undertakes an internship abroad to notify the Program of their return sufficiently ahead of time to allow reactivation of the scholarship.

CHAPTER IV

Qualification Exam

Art. 13 – The qualification exam will consist of an argument on topics related to the candidate's thesis with the following criteria:

I – The submission will be based on one or more manuscripts written in English. The manuscript(s) must be part of the candidate's thesis, the candidate being the first author of at least one of them;

II – Alternatively, the argument may consist of a written test with questions prepared by the committee and

III – The argument must be oral, and at the supervisor's discretion, it may also be in written format.

Art. 14 – Failure to comply with the deadline to qualify established in the Postgraduate Regulations will result in an “N” grade each semester until this requirement is satisfied.

CHAPTER V

Admission without Regular Selection Exam

Art. 15 – Admission to the Master's program may occur without sitting the selection exam and by means of a specific public call, provided that the candidate has:

I – An accumulated coefficient greater than or equal to 85;

II – Held a scientific initiation scholarship for at least one year;

III – Proficiency in English in exams with the minimum score and expiration date established by the Dean of Research and Graduate Studies (PPG) and

IV – Acceptance from an supervisor.

Art. 16 - The Master's student may request the Coordinating Committee to transfer directly to the Doctorate without completing the Master's program. The candidate must satisfy the following prerequisites:

I – Have completed at least 12 and at most 18 months of the Master's;

II – Have an supervisor's recommendation and justification;

III – Have completed the required credits for the Master's, with an accumulated coefficient equal to or greater than 90 and

IV – Submit a detailed doctoral research project.

Sole paragraph: Once the application is approved, the maximum period for completing the Doctorate will be 60 months from the date of entry into the Master's.

Art. 17th – For Master's students of the Program, admission to the Doctorate may occur without the regular selection exam, upon defense of the dissertation by the eighteenth month and conditional on the availability of a scholarship.

CHAPTER VI

Other matters

Art. 18 – The rules for admission will be published in the regular selection calls.

Art. 19 – The absence of the student from Viçosa must be authorized by the supervisor, and formalized with the Program Coordination.

Art. 20 – For students whose native language is not English, the proficiency exam obtained in the Master's will be accepted for the Doctorate, with the minimum score and validity period established by the Postgraduate Regulations.

Art. 21 – Completion of the Seminar will grant two credits at each level, which will not be considered to complete the minimum of credits required by the Program.

Art. 22 – It is mandatory to acknowledge the funding agencies of the scholarship and the research project in any theses, dissertations and articles derived from these.

Art. 23 – The student has priority as the first author of a publication derived from the thesis or dissertation one year after the defense. After this period, the supervisor may change the order of authorship.

Art. 24 – Cases not covered above will be resolved by the Coordinating Committee.

Regulations were approved by the Coordinating Committee on June 14, 2022.